

DDA Security  
File

DDA 77-0266

14 January 1977

MEMORANDUM FOR: Director of Communications  
Director of Data Processing  
Director of Finance  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training

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OK  
OC

25X1A FROM : [Redacted]  
Executive Officer, DDA

SUBJECT : Liaison With Senior Officials of Other  
Government Agencies and Departments

Attached is a memorandum from Mr. Ben Evans which requests that he be notified when senior officials of the new Administration are briefed. It would be appreciated if you would send a brief note to Mr. Evans, through the undersigned, advising of when and with whom the briefings take place.



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Attachments

EO/DDA [Redacted]:lm (14 Jan 77)

Distribution:

- 1 - Each Addressee w/atts
- 1 - DDA Subject w/atts
- 1 - DDA Chrono
- 1 - RFZ Chrono

Attachments: (1) DDA 77-0208, Memo for DDA, DDO, DDI, DDS&T, from ExecSec, dated 10 Jan 77, Subject: Agreements & Special Relationships with Other Government Departments & Agencies (without attachments).

(2) Attachment Only to DDA 76-5717 (List of DDA Contacts)  
-- DDA 76-5717, Memo for ExecSec from EO/DDA, 16 Nov 76,  
Subject: Revised List of DDA Contacts with Senior Officials  
of Other Government Agencies and Departments.

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10 January 1977

MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Operations  
Deputy Director for Intelligence  
Deputy Director for Science and Technology

SUBJECT : Agreements and Special Relationships with  
Other Government Departments and Agencies

1. Thank you for your submissions on subject. Anticipating a flurry of activity as we brief new Administration officials, it will be necessary for you to satisfy yourself that the DCI, DDCI, or you and your appropriate liaison officers cover and reaffirm as appropriate these ongoing relationships. Most of us are mindful of the Church Committee's caution against "floating authorities," and we would hope that the record will show we have covered all bases in the course of briefing new cabinet officials and various assistant secretaries and other appointees.

2. Now that the Director has indicated a readiness to brief several appointees and we will be getting in touch with others as they are named, it will be your responsibility to flag for him, or the DDCI as appropriate, those items you wish for him to cover lightly, with the understanding that follow-up coverage will be handled at your level with whomever the appointee designates.

3. So that our record may be complete, it is requested that you forward a note or memorandum to me indicating when the material was covered and with whom. You may wish to coordinate across directorate lines; therefore I am forwarding to each of you the submissions of others.

[Redacted Signature Box]

B. C. Evans  
Executive Secretary STATINTL

Attachments

cc: DCI  
DDCI  
IG  
GC  
Compt  
Mr. Lehman

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Office of Logistics (Continued)

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~~Jack Eckerd~~ *Sam Solomon*  
Administrator  
General Services Administration

~~Nicholas A. Panuzio~~  
Commissioner  
Public Buildings Service  
General Services Administration

Relationships with Messrs. Eckerd and Panuzio of the Central Office of GSA have been established to discuss highest executive-level policy with regard to GSA federal role in provision, alteration, and disposal of real property, personal property, telecommunications, and automated data processing equipment services.

~~Under provisions of Public Buildings Act of 1949, the Federal Property and Administrative Services Act of 1959, and amendments thereto, the Agency is required to use GSA for acquisition of administrative properties or services within GSA's purview.~~

~~John F. Galuardi~~  
Regional Administrator, Region 3  
General Services Administration

~~James F. Steele, Jr.~~  
Regional Commissioner, Region 3  
General Services Administration

Messrs. Galuardi and Steele, GS-17 and GS-15, respectively, are not political appointees, but as Administrator and Commissioner, Public Buildings Service for the GSA region which supports the Washington, D. C. area, both are in highly visible and quasi-political positions. They are included in this list because of the possibility of reassignment under a new administration. Both are contacted relatively frequently on policy matters relating to GSA services.

~~Leslie W. Bray, Jr. (BG/USAF Ret.)~~  
Director, Federal Preparedness Agency  
General Services Administration

~~Executive Order 11490 (October 1969) consolidated the assignment of emergency preparedness functions of the various departments and agencies. It also required that agencies develop emergency plans in accordance with guidance provided by the Director of the Office of~~

Office of Logistics (Continued)

YEP  
~~Hugh E. Witt~~  
Administrator for Federal Procurement  
Policy  
Office of Management and Budget

Emergency Preparedness, now the Federal Preparedness Agency (FPA). The emergency planning functions of CIA are subject to the guidance of FPA and in responding to that guidance, we are in contact with General Bray and the various office/division heads under him.

Office of Federal Procurement Policy (OFPP) is concerned solely with federal procurement matters. The Director of Logistics, as senior contracting officer for CIA, is, therefore, the logical interface and liaison with that office. Further, the OFPP is involved with implementation of recommendations by the President's Commission on Government Procurement (COGP). The DD/M&S, in 1973, assigned the responsibility for interfacing with COGP to the Office of Logistics. The current liaison with OFPP is a natural extension of that relationship.

Office of Medical Services

William M. Watson, M. D.  
Deputy Assistant Secretary for  
Medical Services  
Department of State

Lawrence Eagleburger  
Deputy Undersecretary for  
Management  
Department of State

Steve Pieczenik  
Deputy Assistant Secretary for  
Management  
Department of State

Ambassador L. Douglas Heck  
Director of Office to Combat  
Terrorism  
Department of State

Associations with Messrs. Eagleburger and Pieczenik and Ambassador Heck, and including Dr. Watson, are in relation to international terrorism and counter-terrorism.

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Office of Security

Joseph Kasputys  
Assistant Secretary for Administration  
Department of Commerce

The Special Security Center provides guidance to other Federal agencies on compartmented security matters and maintains the Special Clearance System for the Intelligence Community. At the present time, the Center is in special contact with the Department of Commerce relative to their proposal that a memorandum of understanding be executed regarding the security of foreign intelligence materials provided by the Agency to Commerce. Authority:

Office of Federal Agency Safety  
Programs  
Department of Labor

Federal Employees' Office of  
Workers' Compensation Programs  
Department of Labor

The Safety Branch of the Physical Security Division maintains contact with the Department of Labor relative to all aspects of the Agency's safety and health programs and to the compilation of data regarding injury/illness claims of Agency employees processed under the various compensation programs. Authority: Title 5, Sect. 7902 Public Law 91-576; Executive Order 11807; Code of Federal Regulations.

Federal Protective Service  
General Service Administration

The Headquarters Security Branch and the Domestic Security Branch, Physical Security Division maintains contact with the Federal Protective Service, GSA, on all matters concerning the assignment and use of their officers in Agency facilities. Contact is also maintained with the Federal Protective Service, GSA, relative to thefts in Agency buildings. Authority:

Fairbanks Highway Research Facility  
Bureau of Public Roads

The Headquarters Security Branch, Physical Security Division, maintains liaison with the Fairbanks Highway Research Facility on matters of common concern due to the proximity of installations. Authority:

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Office of Security (Continued)

no  
Executive Director  
Federal Fire Council  
Department of Commerce

The Safety Branch of the Physical Security Division maintains contact with the Department of Commerce, Federal Fire Council and reports to the Council, on an annual basis, relative to Agency fire losses. Authority: Title 5, Sect. 7902 Public Law 91-576; Executive Order 11807; [redacted] b.; Code of Federal Regulations 1010. STATINTL

Assistant for Information

no  
William D. Blair, Jr.  
Deputy Assistant Secretary of  
Public Affairs  
Department of State

[redacted] ILLEGIB  
To discuss matters of common concern relating to FOIA and Privacy Act policy, development and implementation. Because of his highly visible and quasi-political position, there is the possibility of his reassignment under a new administration.